

CHORLEY BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 DECEMBER 2011 TO 31 MARCH 2012

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
 - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
 - a contract worth £100,000 or more; or
 - a new or unprogrammed capital scheme of £100,000 or more.
 - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
 - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
 - it is published in the Forward Plan;
 - five clear days have lapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
 - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chorley.gov.uk. Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

Gary Hall
Chief Executive

Publication Date: 21 November 2011

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
Review of Members' Allowances - Independent Remuneration Panel	Council	Executive Leader	6 Dec 2011	Councillors	Consideration of the draft Members' Allowances Scheme, including recommendations of the Independent Remuneration Panel.	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 8 November 2011
Polling Places Changes	Council	Executive Leader	6 Dec 2011	Group Leaders, relevant Members	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 8 November 2012
Standards Update	Council	Executive Leader	6 Dec 2011	Members	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 8 November 2012

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Treasury Strategies and Prudential Indicators 2011/12 to 2013/14	Council	Executive Member (Resources)	6 Dec 2011	The Council's Treasury Advisor, Sector	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 8 November 2011
Local Development Framework Site Allocations Consultation Response	Executive Cabinet	Executive Member (Partnerships and Planning)	15 Dec 2011	Responses to consultation feedback will be contained within the report	Report to be supplied to consultees	Report of the Director of Partnerships and Planning	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@choley.gov.uk Thursday, 17 November 2011
Community Infrastructure Levy	Executive Cabinet	Executive Member (Partnerships and Planning)	15 Dec 2011	Strategy Group and relevant Executive Member	Report to be supplied to consultees	Report of the Director of Partnerships, Planning and Policy	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@choley.gov.uk Thursday, 17 November 2011

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Parks and Open Spaces Memorial Policy	Executive Cabinet	Executive Member (Places)	15 Dec 2011	Relevant stakeholders, Members	Report to be supplied to consultees	Report of the Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday, 17 November 2011
Budget principles	Executive Cabinet	Executive Member (Resources)	15 Dec 2011	Councillors, Parish Councils, Members of the Public	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 17 November 2011
Performance of Key Partnerships 2011 / 12 mid term	Executive Cabinet	Executive Member (Resources)	15 Dec 2011	Key partners	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 17 November 2011

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Prevention of homelessness strategy	Executive Cabinet	Executive Member (Partnerships and Planning)	23 Feb 2012	Strategy Group, relevant Executive Member, agencies with the homeless network	Report to be supplied to consultees	Report of the Director of Partnerships, Planning and Policy	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Thursday, 2 February 2012
General Fund Revenue and Capital Budget and Council Tax 2012 / 13	Council	Executive Leader	28 Feb 2012	Councillors, Parish Councils, Members of the public	Report to be supplied to consultees	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 21 January 2012